

Roland Board of Trustees Meeting
At the Roland Public Library - 221 North Main, Roland, Iowa
Wednesday, September 24, 2025 at 6:00 PM

- I. The Roland Library Board meeting was called to order at 6:05 pm. The following Board members were present: Ben Anderson, Shauna Handsaker, Ray Hults, Valerie Muxfeldt and Andy Oetker, and Library Director Laura Urbanek.
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from July 30 meeting: Andy motioned to approve the minutes of the July 30 meeting. Ben seconded the motion. Passed 5-0.
- V. Approve August and September claims: The August and September claims were read and reviewed. Ray made the motion to approve the lists of claims, Val seconded. Passed 5-0.
- VI. Review Statistics: Statistics for the month of July and August were reviewed.
- VII. Director's Report: A. Laura reported that we have received a letter from the Secretary of State notifying us that the Library Foundation has been administratively dissolved. Laura has contacted Mayor Bower regarding how the foundation's remaining funds will be transferred to the library. It is believed the funds are now being held by the Ames Foundation and total approximately \$40,000.
- VIII. New Business: A. Recap carpet project – The carpet and paint project is mostly completed. Peterson's is unsure when/if the orange accent tiles will arrive. There is still a run of trim that needs to be installed by the front windows. When the old carpet was removed, a small amount of mold was found in the conference room. It was treated and the outside drainage causing the problem was addressed. B. Reestablishing Friends group – Laura reported that there has been an interest in establishing a Friends of the Library group. She asked that each board member bring a name to the next meeting of someone who would be interested in serving on the Friends board.
- IX. Old Business: Trustee Training – Laura told the board that the Iowa Public Information Board is now requiring open meeting and open records training for anyone sitting on a city board. Several training sessions have been scheduled. Laura will send out an email with links to the training sessions. A certificate of completion should be printed once the training is complete so that City Hall has a record of it.
- X. Dates to Remember: A. Next Board Meeting – Wednesday, Oct. 29, 6:00 pm; B. Monster Mash – Friday, Oct. 31, 5:00-6:00 pm.
- XI. Adjourn: Ray motioned that the meeting adjourn at 6:40 pm. Andy, Val and Ben all seconded. Passed 5-0.