

Roland Board of Trustees Meeting
At the Roland Public Library - 221 North Main, Roland, Iowa
Wednesday, March 26, 2025 at 5:30 PM

- I. The Roland Library Board meeting was called to order at 5:35 pm. The following Board members were present: Shauna Handsaker, Ray Hults, Valerie Muxfeldt and Andy Oetker, and Library Director Laura Urbanek. Board member Ben Anderson was absent.
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from February 26 meeting: Ray motioned to approve the minutes of the February 26 meeting. Valerie seconded the motion. Passed 4-0.
- V. Approve March claims: The March claims were read and reviewed. Andy made the motion to approve the lists of claims, Valerie seconded. Passed 4-0.
- VI. Review Statistics: Statistics for the month of February were reviewed.
- VII. Director's Report: A. An online Story County Trustee Training session will be held Thursday, April 10 and will focus on using AI for writing policies, job descriptions and more.
B. We had a good turnout for our Spring Break activities.
- VIII. New Business: A. Tablet and Kindle Policy – The Roland Library received three tablets that were purchased with a Story County Community Foundation grant being administered by the Ames Library. We also have four Kindles that are available for circulation. The board reviewed a sample Tablet and Kindle Lending Program policy and set the tablet and kindle loan periods for two weeks. They also added a bullet point stating that borrowers 17 years of age and under will need parent/guardian permission to check out a tablet or kindle. Ray moved to approve the Tablet and Kindle Policy with the revisions discussed. Valerie seconded. Passed 4-0.
- IX. Old Business: Trustee Training – tabled.
- X. Dates to Remember: A. Next Board Meeting – Wednesday, April 30, 6:00 pm
- XI. Adjourn: Valerie motioned that the meeting adjourn at 5:55 pm. Ray seconded. Passed 4-0.