

Roland Board of Trustees Meeting  
At the Roland Public Library - 221 North Main, Roland, Iowa  
Wednesday, February 26, 2025 at 6:00 PM

- I. The Roland Library Board meeting was called to order at 6:02 pm. The following Board members were present: Ben Anderson, Ray Hults, and Andy Oetker, and Library Director Laura Urbanek. Board members Shauna Handsaker and Valerie Muxfeldt were absent.
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from January 29 meeting: Ray motioned to approve the minutes of the January 29 meeting. Ben seconded the motion. Passed 3-0.
- V. Approve February claims: The February claims were read and reviewed. Andy made the motion to approve the lists of claims, Ray seconded. Passed 3-0.
- VI. Review Statistics: Statistics from the months of January were reviewed.
- VII. Director's Report: A. Adventure Pass organizers have hired a new company to handle the reservation system, and it is hoped the program will resume this spring. B. Mia has a week of fun activities planned for Spring Break, March 17-21.
- VIII. New Business: A. Hotspot Policy – Laura picked up Roland's five hotspots that were purchased with a Story County Community Foundation grant being administered by the Ames Library. A sample policy regarding hotspot circulation was discussed by the library board, with the following revisions/additions made: borrowers 17 years of age and under will need parent/guardian permission; check-out period is 14 days (which will be evaluated in three months); and deactivated hotspots must be returned to the library within 24 hours of deactivation. With those changes made, Andy moved to approve the hotspot policy and begin circulating the devices. Seconded by Ben. Passed 3-0. B. Copy Machine – Laura sent out an unsolicited quote for a new copy machine from Copy Systems, Inc. The board tabled the matter until there is a need to purchase a new machine.
- IX. Old Business: Trustee Training – tabled.
- X. Dates to Remember: A. Next Board Meeting – Wednesday, March 26, 6:00 pm; B. Spring Break Week – March 17-21
- XI. Adjourn: Andy motioned that the meeting adjourn at 6:45 pm. Ben seconded. Passed 3-0.