

Roland Board of Trustees Meeting
At the Roland Public Library - 221 North Main, Roland, Iowa
Wednesday, April 29 at 5:30 PM

- I. The Roland Library Board meeting was called to order at 5:34 pm. The following Board members were present: Ben Anderson, Shauna Handsaker, Ray Hults, Valerie Muxfeldt and Andy Oetker, and Library Director Laura Urbanek.
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from March 25 meeting: Ray motioned to approve the minutes of the March 25 meeting. Andy seconded the motion. Passed 5-0.
- V. Approve April claims: The April claims were read and reviewed. Ray made the motion to approve the lists of claims, Val seconded. Passed 5-0.
- VI. Review Statistics: Statistics for the month of March were reviewed.
- VII. Director's Report: A. There are a set of lights out and several others discolored in the programming space. Innovative Lighting will be coming to repair them. Laura said she and Dalton have discussed the problems we have been having with the lights and agreed that the system is more than what is needed for our library. If problems continue, the board may want to consider transitioning to a standard lighting system. B. The 3D printer is available for the public to use and has been very popular in the first couple weeks it has been in operation at the library. C. AARP volunteers prepared 170 returns at the Roland Library during the 2026 tax season.
- VIII. New Business: A. Roof – There are new water marks on the ceiling tiles in the kitchenette area. Ben met with Dalton to discuss possible roof issues and reported that Dalton thinks we will need a new roof and repairs to some siding within the next five years. For now, the public works department will switch out the screws that need replacing in the problem areas on the roof. B. Patron policies – Board members did not have the opportunity to review all the policies prior to the meeting so Laura will send out a copy of the policies with her proposed revisions before the next meeting. C. Library of Things policy – Laura presented a draft for the policy that would cover all the non-traditional library items that we circulate, such as parks equipment, bird watching backpacks, puzzles, cake pans, and blood pressure cuffs. The board discussed other items we could possibly include in our Library of Things. Laura will add the proposed policy to the patron policy document for consideration at the next board meeting.
- IX. Old Business: Trustee Training – Shauna is the only board member who has not yet completed the required training. Laura will send her a link to the state library's training webinar.
- X. Dates to Remember: A. Next Board Meeting – Wednesday, May 27, 6 pm.
- XI. Adjourn: The meeting was adjourned at 6:15 pm