

Roland Board of Trustees Meeting  
221 North Main, Roland, Iowa  
Monday, May 4 at 7:17  
*(Due to COVID-19, meeting held online via Zoom)*

- I. The Roland Library Board meeting was called to order at 7:14 pm online via Zoom due to the COVID-19 pandemic. The following Board members joined in: Andy Oetker, Shauna Anthony, Joy Thye, Darla Anderson and Bruce Gauley. Assistant Librarian Angela Moore, Children's Librarian Melissa Webb and Library Director Laura Urbanek were also present.
- II. Limited Additions to Agenda: none
- III. Public Input: None
- IV. Approve minutes from February 24 and March 17, 2020 meeting: The Roland Library Board minutes were read and reviewed. Shauna Anthony made the motion to approve the minutes and Andy Oetker 2<sup>nd</sup>. Passed 5-0.
- V. Approve March and April claims: The March and April claims were read and reviewed. Shauna Anthony made the motion to approve the list of claims. Joy Thye 2<sup>nd</sup>. Passed 5-0.
- VI. Review Statistics: March/April statistics were reviewed.
- VII. Director's Report: We decided to go ahead with the same Adventure Passes we purchased last year.
- VIII. New Business: A. The board decided that starting May 15, the Library will be open to the public for 20 minute appointments from 10am to 4pm Monday through Friday. Special arrangements can be made for 20 minute appointments after 4 pm and on the weekends, if needed. Restrooms and public access to computers will not be available. Wearing masks is recommended. Curb side pick up will continue to be available. B. Children's Librarian Melissa Webb gave details on her plans for the Summer Reading Program. Take home Craft Bags are being prepared for the Summer Reading Kick off to be announced at a later date. Reading at home, and getting outside and exercising will be encouraged all summer long. If any library programs are held, many of the activities will be outside in groups of 10, keeping a safe social distance. Starting June 2, Melissa is planning to have a table set up in front of the Library with Craft Kits and Stem Kits available for pick up three times a week. C. The board agreed to continue paying the Library staff their normal wages.
- IX. Old Business: None
- X. Dates to Remember: A. Next Board Meeting – Monday, May 25<sup>th</sup>, at 7 pm.
- XI. Adjourn: Andy Oetker motioned that the meeting adjourn at 8:10 pm. Shauna Anthony 2<sup>nd</sup>. Passed 5-0.

Submitted by Joy Thye, Secretary