

Roland Board of Trustees Meeting
At the Roland Public Library - 221 North Main, Roland, Iowa
Tuesday, December 29, 2025 at 5:00 PM

- I. The Roland Library Board meeting was called to order at 5:03 pm. The following Board members were present: Ben Anderson, Ray Hults, Valerie Muxfeldt and Andy Oetker, and Library Director Laura Urbanek. Board member Shauna Handsaker was absent.
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from November 11 meeting: Ray motioned to approve the minutes of the Nov. 11 meeting. Val seconded the motion. Passed 4-0.
- V. Approve November/December claims: The November/December claims were read and reviewed. Andy made the motion to approve the lists of claims, Val seconded. Passed 4-0.
- VI. Review Statistics: Statistics for the month of November were reviewed.
- VII. Director's Report: A. Laura informed the board that the library's state accreditation is coming up for renewal, so the board will be reviewing/revising policies and other documents in coming months as part of the accreditation process.
- VIII. New Business: A. 2026-27 Budget – The board reviewed the preliminary budget numbers prepared by the city clerk and discussed possible items to be included. The budget will be revisited and finalized at the January meeting. The library is scheduled to present its budget to the city council on Feb. 11.
- IX. Old Business: Trustee Training – Three of the five board members have completed the Iowa Public Information Board's mandatory training, and their certificates have been filed with City Hall.
- X. Dates to Remember: A. Next Board Meeting – Wednesday, Jan. 28, 6:00 pm.
- XI. Adjourn: Ben motioned that the meeting adjourn at 5:46 pm. Andy seconded. Passed 4-0.