

Roland Library Board of Trustee's Meeting  
221 North Main

Roland, Iowa, Monday, October 1, 2018

- I. The Roland Library Board meeting was called to order at 7:06 pm. The following board members were present: Bruce Gauley, Tempest Kuykendall, Joy Thyne, Andy Oetker, and Library Director, Laura Urbanek. Absent, Shauna Anthony.
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from Sept. 5, 2018: The Roland Library minutes were read and reviewed. A motion was made by Joy Thyne to approve the minutes, 2<sup>nd</sup> by Andy Oetker. Passed 4-0.
- V. Approve September claims: The September claims were read and reviewed, a motion was made by Tempest Kuykendall to approve the September claims, 2<sup>nd</sup> by Joy Thyne. Passed 4-0.
- VI. Review September Statistics: The September statistics were reviewed.
- VII. Director's Report: Laura reported that she completed the class on "Edge Assessment". Laura reported that the Edge Assessment results are now complete and the report is finished. The Roland Libraries lowest score was on engaging the community. The Roland Library scored highest on organization management. The Roland Library will need to work on improving engaging our community in more events.
- VIII. New Business: A.) Friends of the Library: Laura reported that Friends 'n Service will provide dessert for the Nov. Election night Soup Supper at the Library. Laura also reported that Shauna Anthony has the donated quilt up on display in the front area of the Library for Library Raffle Fund Raiser (for Library programs). Tickets are now being sold for this raffle (\$5.00 per ticket, or 6 raffle tickets for \$25.00 for a chance for the donated quilt, and \$1.00 tickets for other donated gift prizes). There is a list of raffle items at the front of the Library. One of the gifts for the raffle fund raiser will be a \$30.00 gift certificate for Perfect Games. It was suggested that each of the Library Board members donate \$5.00 to help pay for the \$30 gift certificate. There will be advertisements for this raffle on the community bulletin boards, LED sign, and in the newspaper. Proceeds will go to the Library programs and community activities.

The Roland Library Fund Raiser Committee: Shauna Anthony (Library Board Trustee representative and coordinator), Dana Oetker, Mia Soderstrum, Dixie Makedonski, and Brenda Lambert. The next fund raiser committee meeting is set for Oct. 23<sup>rd</sup>. Shauna Anthony will keep the Library Board members updated on any new developments.

B.) Programming updates: "MONSTER MASH" is being planned for Tuesday, October 30<sup>th</sup> at the Roland Library, 5-6:00 pm, sponsored by the Roland Library. Shauna Anthony is planning the game activities and meal for this event. There will be a free will donation jar for this event, with proceeds going toward programs. There will be a "SPOOKY STORIES" writing contest for kids planned for October 1-22, for grades K-4<sup>th</sup>, and grades 5 and up. Winners will receive a prize.

C.) New Adult Programming (Make and Take) planned for Nov./Dec.: Possible ideas for programming, still in planning stages:

- (last Thurs. Nov.) Wreath Making: Shauna Anthony, fee to be determined
- ( 1<sup>st</sup> Thurs. Dec.) Soap Making: \$15 fee
- (Thurs. Dec.) Dog Treats: \$75 fee for program
- (Thurs. Dec.) Gingerbread house decorating (Adults with child)

D. Trustee Training: Strategic Planning webinar summary: Laura reported that next year our Roland Library will need to begin a strategic plan for accreditation (every 3 yrs.) to be completed by Feb. 2020. After some discussion the Library board agreed to begin thinking about a “community survey” instead of a community forum.

IX. Old Business: none

X. Dates to Remember: A.) Next Board Meeting, Monday, Nov. 5, 7:00 pm

B.) Monster Mash, Tues, Oct. 30, 5-6:00 pm.

C. Library Program: Our Neighbors the Amish, Sat. Nov. 3, 10 pm.

D.) Election Night Soup Supper, at the Roland Library, Tues. Nov. 6, 6-8:00

(Lib. Bd. Members will bring soup, crackers, and Friends 'n Service will bring bars)

E.) Roland Christmas tree Lighting: Sat. Dec. 1 (Linda Gauley)

Submitted by Tempest Kuykendall