

Roland Library Board of Trustee's Meeting
221 North Main, Roland, Iowa
Monday, Feb. 5, 2018

- I. The Roland Library Board meeting was called to order at 7:05 pm. The following board members were present: Shauna Anthony, Tempest Kuykendall, Joy Thye, Andy Oetker, Bruce Gauley, and Library Director, Laura Urbanek.
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from January 8, 2018: The Roland Library minutes were read and reviewed. A motion was made by Joy Thye to approve the January minutes, 2nd by Tempest Kuykendall. Passed 5-0.
- V. Approve Claims: The January claims and project claims were reviewed. A motion was made by Tempest Kuykendall to approve the claims, 2nd by Andy Oetker. Passed 5-0.
- VI. Review January Statistics: The January statistics were read and reviewed.
- VII. Director's Report: Laura reported that on Wednesday, Bruce Gauley will go to the Roland City Council meeting to present the Roland Library Budget.

Shauna Anthony reported that she met with the children's librarian, Sarah Almond, and came up with ideas and a new schedule while Sarah takes a leave of absence (until March 12th). Shauna reported to the Library board the new program updates and schedule for February and March.

 1. Craft Club (which will meet on Tuesday of each week. 11-20 participants).
 2. Book Club (which will meet the first Wed. of each month. (3rd- 6th grades).
 3. Lego Club (which will meet on Monday).
 4. Littles at the Library (Babies – Toddlers).

Shauna Anthony also reported that on Sunday, February 11th, they are planning a "Valentines Banquet" which will include a "Spaghetti and Sweets Dinner" and "Roland's Got Talent" at 5:30. The spaghetti and sauce is donated by Barilla. Laura Urbanek is bringing her chocolate fountain. Tempest Kuykendall will bring rice crispy treats for the chocolate fountain treats. All Library board members are encouraged to attend and help with this.

Laura reported that April is "Library Volunteer Month". She suggested that the Library board think about having a coffee or tea as a THANK YOU to honor "Friends 'n Service" and the "Library Foundation".
- VIII. New Business: A.) Leave of Absence for Children's Librarian. The Library board read and reviewed Sarah Almond's letter of "leave of absence" and the note from her doctor. The Library board granted Sarah's leave of absence from Jan. 29-March 12th. A motion was made by Shauna Anthony to approve the 6 weeks paid leave of absence, depending on her situation at the end of March 12th. 2nd by Joy Thye. Passed 5-0.

B.) Space Usage: Laura Urbanek showed the Library board the various places in the library used for storage for music CD's, Audio Books, Children's and Adult DVD's. After some discussion, Laura will continue to weed out some of these areas before moving the DVD's for better placement in the library.

C.) Trustee Training: Foundation (webinar "Friending the Public Library"). Laura reported that the Library board members can use the link provided to view the webinar at our convenience. Sarah Almond, Children's Librarian, sent a letter to the

Library Foundation, requesting an \$800 donation to help with the library summer reading program. The Foundation gave us a check for \$150. After some discussion the Library Board agreed that we need to meet with the Library Foundation to request help and support for the Library Reading Programs and to ask what their intentions are now. A motion was made by Joy Thye to have two Library Board members set up a meeting with the Library Foundation to try and work together. It was suggested to ask a representative from each board to attend each group's monthly meetings to help with the communication between both boards and to encourage them to work together more. 2nd by Shauna Anthony. Passed 5-0. Andy Oetker and Shauna Anthony, representatives from the Library Board agreed to meet with the Library Foundation sometime this month.

(2016: Roland Library Foundation Members:

Brenda Lambert (515-231-5486) (tbtml3@gmail.com)	term ends	Oct. 2018
Delores Loundsberry (515-388-4637) 601 E. Poplar St. Roland		Oct. 2017
Nichelle Hall (515-328-3186) (ndrumhal@windstream.net)		Oct. 2017
Rick DeWald (515-520-0248) (thatbanter@live.com)		Oct. 2018
Jason Omundson (515-509-0429) (isu.cyclones@gmail.com)		Oct.2018

IX. Old Business: none

X Dates to Remember:

A.) Next Board meeting, Monday, March 5, at 7:00 pm.

B.) Sunday, Feb. 11: Roland Library Spaghetti and Sweets Dinner
At 5:30, and Roland's Got Talent.

XI. Adjourn: A motion was made by Joy Thye to adjourn at 8:30pm. 2nd by Shauna Anthony. Passed 5-0.

Submitted by Tempest Kuykendall