

Roland Board of Trustees Meeting  
221 North Main, Roland, Iowa  
Monday, December 3, 2018

- I. The Roland Library Board meeting was called to order at 7:02 pm. The following Board members were present: Shauna Anthony, Andy Oetker, Bruce Gauley, Joy Thye, and Library Director Laura Urbanek
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from November 5, 2018: The Roland Library minutes were read and reviewed. In #X. item B.) “sponsored by Library Board Members and Friends of the Library,” was deleted from Election Night Soup Supper: November 6 at 5:30-7:30 pm. Shauna Anthony made the motion to approve the revised minutes and Bruce Gauley seconded it. Passed 4-0.
- V. Approve November claims: The November claims were read and reviewed. Laura Urbanek asked that a \$75 invoice to Plucky Paws for the Doggie Treat Workshop be added to the list of claims sent to the Library Board. Shauna Anthony made the motion to approve the list of claims, with the addition of the Plucky Paws invoice. Bruce Gauley seconded the motion. Passed 4-0.
- VI. Review November Statistics: The November statistics were reviewed.
- VII. Director's Report: Laura Urbanek reported that the Quilt Raffle was held on Dec. 1 and Darla Anderson won the raffle. The Election Night Soup Supper raised \$407.20 for the library. The Quilt Raffle raised \$355.
- VIII. New Business: A.) Boardmember resignation/Elect new secretary – Tabled until next meeting. B.) Preliminary budget discussion – Items to consider for next year's budget were discussed. They include the possible purchase of a new water heater, new carpet for the front area of the library, and the possible need for a new roof. C.) Trustee Training – The library will be going through the accreditation process next year. One of the new optional standards is having non-traditional library items available for circulation. Laura Urbanek distributed a handout from the American Library Association which highlights non-traditional items other libraries offer, such as cake pans, arts and crafts kits, and telescopes. Laura asked board members to read over the handout to determine if there are any ideas that they would like to see implemented at our library.
- IX. Old Business: A.) Friends of the Library update – Shauna Anthony reported that she had sent an email to Roland Library Foundation President Rick DeWald to find out the Foundation's membership status. He has not yet responded. Shauna also mentioned that the Friends of the Library Committee would like to have their own 501c3 account as they raise funds for library programs.
- X. Dates to Remember: A.) Next Board Meeting – Monday, January 7, 7 pm; B.) Gingerbread House Workshop - Thursday, December 13, 6:30 pm; C.) Doggie Treat Workshop – Thursday, December 20, 6:30 pm.
- XI. Adjourn: Joy Thye motioned that the meeting adjourn at 8 pm, 2<sup>nd</sup> by Shauna Anthony. Passed 4-0.

Submitted by Joy Thye, Acting Secretary