

Roland Library Board of Trustees' Meeting
221 North Main, Roland, IA
Monday, May 8, 2017

I. The Roland Library Board meeting was called to order by President Bruce Gauley at 6:10 p.m. The following board members were present: Bruce Gauley, Tempest Kuykendall, Shauna Anthony, Marilyn Gibbons. and Library Director Laura Urbanek. Cheryl Larson and Joy Thye arrived at 6:40 p.m. Absent: Bob Harestad

II. Additions to the Agenda: None

III. Public Input: None

IV. April 3, 2017 minutes : The April 3 minutes were read and reviewed. A motion was made by Shauna Anthony to approve and seconded by Marilyn Gibbons. Minutes approved 4-0-0.

V. April claims and project claims: Extra carpet tiles (\$239.76) was approved; Tempest Kuykendall motioned to approve all April claims; Second made by Shauna Anthony. Passed 4-0-0.

VI. April Statistics were reviewed by the board.

VII. Director's Report:

Central Iowa Carpet Care will be contacted to clean all old carpet areas. Cleaning will be done on a Sunday. Prior to that date, tables and chairs will need to be moved to tiled area of library.

Wasp issue- the vacant building at the end of library street block has wasp nests. Laura will contact the city clerk with concerns.

Landscaping in front of library: Laura and Tempest will meet to plan on replacing unhealthy plants and shrubs.

Painted Chairs: \$790.00 was raised from painted chairs' silent auction. Final amount may increase to \$900.00, dependent on one patron's giving more than original bid. Director designated those proceeds go toward the purchase of the new TV for the new programming room.

Meeting Room Policy: Discussion of plan to be reviewed at June Board meeting.

Summer Vegetable Garden Project: Shauna volunteered to care for the garden until July 1 and return to help in August. Contact/s need to be made to get garden ready and planted soon.

VIII. New Business

A. Backroom Financials-

A. Notification of receiving a Carver Grant in April for \$24,000. Notification of receiving Prairie Meadows Grant was received in April for \$3766. Grant Agreement was sent back. Monies are expected to be sent soon

B. \$10,000(Friends N Service) via the Library Foundation has yet to be received as promised during April 3 meeting with Rick DeWald.

C. Following much discussion of the May, 2017, Back Room Project expenditures, secured funding, and requests still pending, and expected rebates, the Trustees unanimously decided to move forward to order top cabinets over countertop and 50 chairs and 9tables(\$3766, unknown shipping charge, from '16 DEMCO catalog) for the new programming area. Laura and Sarah will put in DEMCO order for chairs/tables; Marilyn will contact Story City Building Supply to order top white cabinets. Cabinets will take 2-3 weeks to arrive. Laura will visit with Kevin about installation of them when they arrive.

D. Back Room Project has been very successful and positive comments have been received by recent visitors.

E. Recognition/donor wall ideas will be discussed at June meeting.

F. Focusing on September for an Open House to showcase Back Room Project. More discussion and ideas at June meeting.

G. Question raised about participation in Roland's Farmer's Market. Need further information about dates, etc.

IX. Old business: none

X. Dates to remember:

A. **Next board meeting: Monday, June 5, at 7 p.m.**

XI. Adjourn: Meeting was adjourned at 7:15 p.m. with a motion by Shauna Anthony and seconded by Tempest Kuykendall. Passed 6-0-0.