

Roland library Board of Trustees Meeting  
221 North Main Roland Iowa  
Monday, February 6, 2017

- I. The Roland Library Board meeting was called to order at 7:10pm. The following board members were present: Bruce Gauley, Marilyn Gibbons, Joy Thye, Tempest Kuykendall, and Library Director, Laura Urbanek. Absent: Bob Harestad and Shauna Anthony. Guest: Lynn Schulte.
- II. Additions to Agenda: none
- III. Public Input: none
- IV. January 10, 2017 minutes: The January minutes were read and reviewed. A motion was made by Tempest Kuykendall to approve the minutes. Second by Marilyn Gibbons. Passed 4-0-0.
- V. January claims: The January B & B Construction claims were read and reviewed. Marilyn Gibbons made a motion to approve the B & B Construction claims for \$15,550, for materials and labor for the backroom remodeling project. Second by Joy Thye. Passed 4-0-0.  
The additional January claims were read and reviewed. A motion was made by Joy Thye to approve the claims for \$1,351.31. Second by Tempest Kuykendall. Passed 4-0-0.
- VI. January Statistics: The January statistics were read and reviewed.
- VII. Director's Report: Laura Urbanek reviewed with the Library Board a letter from the State Library, stating that they have set a budget, but they don't have the revenue. They are holding off on dispensing the remaining Direct State Aid payments for 2017. (Last year we received \$2,466.94 from them).  
Laura also reported that the Carver Grant has been filled out and sent in.
- VIII. New Business: A1.) Back room project: Some of the board members went to the backroom to see the update and progress of this project.  
A1.) Reviewed Letter from Jerry Handsaker and the Proposal for Lighting System from Innovative Lighting and expenses: (Total \$15,756.39) Jerry will donate to the Roland Library lighting project by further discounting the items listed in his letter of another \$6,756.39, which will lower the lighting project cost to \$9,000 (our cost). Jerry is also still negotiating item #7 (24 Port Cisco 3850 Switch \$2,640) and is applying for a rebate from Allient Energy.  
A motion was made by Tempest Kuykendall to accept Jerry Handsakers letter and proposal for the Library lighting for the backroom. Second by Marilyn Gibbons. Passed 4-0-0.  
A2.) Backroom Painting: Lynn Schulte came to the Library Board meeting to offer his time and volunteer to do the painting of the walls in the backroom as long as we pay for the paint. Laura Urbanek reported that the Library backroom walls will be ready for paint, Feb. 18 and 19th. The drywall will be up and textured. Lynn Schulte suggested that we purchase Sherwin Williams paint. It will be up to the Library Board to choose the wall paint colors. It was estimated that we would need 10 gal. of primer paint, and 20 gal. of paint (satin finish).  
A3.) Committee to choose Décor and Furnishings: After some discussion it was

decided that Marilyn Gibbons, Shauna Anthony, and Joy Thye will serve on the committee to help choose the backroom wall colors. The Library Board agreed to order the “Transforming Design/ Designing Pointe carpet squares for the backroom programming room, and Sarah’s office room (\$3.26 sq. ft. with additional cost for adhesive and installation/labor from Petersons Carpet in Story City). In front of the cabinets there will be 24” width tiles. The backroom, doorframe and door color was determined to be “leather/ oak traditional stain color”.

A4.) Presentation to Kiwanis: After some discussion the Library Board asked Bruce Gauley if he would present the Library back room remodeling project information to the Roland Kiwanis.

B.) Painted Library Chairs: The painted chairs are being worked on for the auction to help with the funding of the backroom. Auction time not decided yet.

X. Dates to Remember:

A.)Next Library Board Meeting, Monday, March 6, 2017.

XI. Adjourn: The meeting was adjourned at 8:45pm, with a motion from Marilyn Gibbons, Second from Joy Thye. Passed 4-0-0.

Secretary Substitute,

Tempest Kuykendall