

Roland Library Board of Trustee's Meeting
221 North Main, Roland, Iowa
Monday, Aug. 7, 2017

- I. The Roland Library Board meeting was called to order at 7:12 pm. The following Board members were present: Bruce Gauley, Tempest Kuykendall, Joy Thye, and Library Director, Laura Urbanek. Absent: Bob Harestad and Shauna Anthony.
- II. Additions to Agenda: none
- III. Public Input: none
- IV. June 29th, 2017 Library Board Minutes: were read and reviewed. A motion was made by Joy Thye to approve the minutes, Second by Tempest Kuykendall. Passed 3-0-0.
- V. Claims and Project Claims: were read and reviewed. A motion was made by Joy Thye to approve the claims. Second by Tempest Kuykendall. Passed 3-0-0.
- VI. July Statistics: The July Statistics were reviewed by the Board.
- VII. Director's Report:
 1. Laura Urbanek reported that Bruce Gauley went to the Roland City Council meeting about the possibility of changing the Library Board members from 7 down to 5 (4 Roland city members, 1 Roland Rural member). The City Council will put this on the ballot for a vote for the Roland November elections.
 2. The Library would like to get rid of some old tables (8 ft. long, and 5 ft. long). Laura will contact the City Hall to see if the City wants them or to help us decide what to do with them. We also have some folding chairs which we may decide to spray paint so we can use them as extra chairs.
 3. The Library Printer is getting worse (noise wise), it's getting low on toner, and the fax no longer works. We may have to replace it soon.
 4. The front of the Roland Library (flower bed wall) is leaning forward, and the Board will need to decide soon when to fix this. After some discussion the Board would like to wait until spring on this project.
 5. Wifi/router: Laura reported that an extender for the Library backroom was purchased and the wifi signal is now stronger back there.
 6. The Library Private Meeting Room needs to be repainted. Joy Thye volunteered to help patch up the nail hole areas. The smaller TV could possibly go in this private meeting room.
 7. Carpet Cleaning: The person contacted to do this hasn't come yet, so we may have to look for someone else to get this job done. Laura will contact City Hall to see who they get to clean the Community Center carpet.

8. Fire Extinguisher: we need one more.
 9. Kiwanis grant is for \$2000, and hasn't been received yet.
- VIII. New Business: A. Renovation Project: The Library Board reviewed items on the list that need to be purchased yet.
- Security System: (Bruce Gauley will ask about this at City Hall).
 - Donor Wall: (Cheryl Larson is working on this. Sherri Keagan will also be helping with this project).
 - Soft Chairs: (around \$500 to \$600) Laura will contact Marilyn Gibbons to see if she willing to help us with this. We definitely need to replace the current soft Library chairs.
 - Marker Boards: (3M grant): The Library Board discussed this and decided that we need one small marker board for the small meeting room (on north wall) and one (10 ft.) marker board for the larger reading program room (for north wall).
 - Plastic mats: (3M grant) After some discussion it was decided not to get this at this time.
 - The Tree Book Shelf Display: (Shauna Anthony has volunteered to do this for the Reading Program room).
 - Pull Down Screen (3M grant): (Steve Olson will help with this.)
 - Chair Rail: After some discussion it was decided to wait on this.
 - Coffee Maker: After some discussion it was decided that we should go ahead and purchase a 30 cup coffee maker for larger meetings, and a smaller coffee maker for small groups. Laura will check on this.
- B. Meeting Room Policy: tabled for next meeting.
- C. Space Usage: tabled for next meeting.
- IV. Old Business: Laura reported that the Ames Tribune will be at the Roland Library pm Friday to take pictures of the Remodeled back room.
- X. Dates to Remember: Next meeting, because of Labor Day being on Sept. 4th, we will try to have our next meeting set for Sept. 7th (Thurs.).
- XI. Adjourn: Tempest Kuykendall made a motion to adjourn at 8:15 pm. Second by Joy Thye. Passed 3-0-0.

Submitted by Tempest Kuykendall