

Roland Board of Trustees Meeting  
221 North Main, Roland, Iowa  
Monday, February 4, 2019

- I. The Roland Library Board meeting was called to order at 7:07 pm. The following Board members were present: Darla Anderson, Shauna Anthony, Andy Oetker, Bruce Gauley, Joy Thye, and Library Director Laura Urbanek
  - II. Limited Additions to Agenda: none
  - III. Boardmember Introductions: Boardmembers introduced themselves to new member Darla Anderson.
  - IV. Public Input: none
  - V. Approve minutes from January 10, 2019 meeting: The Roland Library Board minutes were read and reviewed. Shauna Anthony made the motion to approve the minutes and Joy Thye seconded it. Passed 5-0.
  - VI. Approve January claims: The January claims were read and reviewed. Shauna Anthony made the motion to approve the list of claims. Andy Oetker seconded the motion. Passed 5-0.
  - VII. Review January Statistics: The January statistics were reviewed.
  - VIII. Director's Report: Laura reported that she contacted Kevin Patterson about the cost of a new roof and if it is needed now. He will look at it this spring, but gave an estimate of \$30,616. Laura also reported that a local plumber quoted the price for a new water heater at \$685 with another \$225 for labor. She will get quotes from other plumbers and email the information out to the board.
  - IX. New Business: A.) Review/revise by-laws and ordinance establishing library - The board reviewed the by-laws and ordinance as part of the accreditation process. Revisions were made regarding the number of trustees going from 7 to 5 and a quorum consisting of 3 instead of 4 members, based on public election results from 2017. Bruce will contact Jodi to make sure the city ordinance reflects this change. Andy Oetker made the motion to approve the revisions to the by-laws, seconded by Shauna Anthony. Passed 5-0. B.) Trustee Training – The board was updated on correspondence boardmember Shauna Anthony had with Mandy Easter of the Iowa Library State Law Office regarding foundations. Items discussed included governance, financial matters and accounting practices. C.) Meeting with the Library Foundation – Boardmembers Shauna Anthony and Joy Thye updated the board on their meeting with Foundation President Rick DeWald. Based on the fact that the Board of Trustees' mission for the library differs significantly from the Foundation's mission for the library, the members of the board feel that it would be more beneficial at this time to look at other avenues for handling the funds brought in by the new Friends of the Library group.
  - X. Old Business: None.
  - XI. Dates to Remember: A.) Next Board Meeting – Monday, March 4, 7 pm; B.) Spaghetti Dinner – Friday, February 15, 5-7 pm
  - XII. Adjourn: Andy Oetker motioned that the meeting adjourn at 8:25 pm, Seconded by Shauna Anthony. Passed 5-0.
- Submitted by Joy Thye, Secretary