

Roland Board of Trustees Meeting
221 North Main, Roland, Iowa
Monday, January 10, 2019

- I. The Roland Library Board meeting was called to order at 7:06 pm. The following Board members were present: Shauna Anthony, Andy Oetker, Bruce Gauley, Joy Thye, and Library Director Laura Urbanek
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from December 3, 2018: The Roland Library Board minutes were read and reviewed. Joy Thye made the motion to approve the minutes and Shauna Anthony seconded it. Passed 4-0.
- V. Approve December claims: The December claims were read and reviewed. Shauna Anthony made the motion to approve the list of claims. Andy Oetker seconded the motion. Passed 4-0.
- VI. Review December Statistics: The December statistics were reviewed.
- VII. Director's Report: Amber Doyle, the high school art teacher, has contacted Sarah about her art students painting a tree in the children's section. When this takes place, Sarah would also like to paint that section of the wall blue. Boardmembers were in favor.
Laura informed the board that puzzles and games will be added to our collection for check out by patrons.
Laura asked Shauna Anthony to update the board on the activities of the Friends of the Library fundraising group. Shauna reported that she has contacted Rick DeWald twice about the status of the Library Foundation. She has not received a reply. She will attempt to contact him once again to set up a meeting. She also reported that the Friends group will be serving a Spaghetti Dinner on Friday, Feb. 15 from 5-7 pm. The raffle drawing will be held at that time.
Programming ideas were also discussed, including an ice cream social for the summer reading program sign up, and possible spring break activities.
Laura reported that Sarah would like to hear any ideas boardmembers may have for programs.
- VIII. New Business: A.) Boardmember resignation/Elect new secretary – Shauna Anthony made the motion to elect Joy Thye as the new board secretary. Bruce Gauley seconded it. Passed 4-0. Several names were discussed as a possible replacement for the board's Story County rural representative. Tempest Kuykendall recently resigned from that position. Bruce Gauley will contact the possible replacements to determine interest. B.) Employee wages – The board reviewed current employee hourly wages. Joy Thye made the motion to increase Angela Houge Moore's hourly wage to \$12.00 based on the current job market. Seconded by Shauna Anthony. Passed 4-0. C.) 2019-20 Budget – Boardmembers reviewed the proposed 2019-20 budget numbers submitted by Laura. Projects being considered were discussed, including new carpet for the front area, water heater, and the possible need for a new roof. Andy Oetker made the motion to approve the budget, as presented. Seconded by Bruce Gauley. Passed 4-0. D.) Trustee training – Job Descriptions – Laura reported that as part of the accreditation process, job descriptions need to be reviewed and updated. Employee evaluation forms will be updated based on the new job descriptions. A committee of Andy Oetker and Shauna Anthony will meet to update the current job descriptions and present those to the board at the next meeting.
- IX. Old Business: None.
- X. Dates to Remember: A.) Next Board Meeting – Monday, February 4, 7 pm; B.) Spaghetti Dinner – Friday, February 15, 5-7 pm
- XI. Adjourn: Shauna Anthony motioned that the meeting adjourn at 8:30 pm, Seconded by Andy Oetker. Passed 4-0.

Submitted by Joy Thye, Secretary