

Roland Board of Trustees Meeting
221 North Main, Roland, Iowa
Monday, Sept. 30 at 7:07

- I. The Roland Library Board meeting was called to order at 7:07 pm. The following Board members were present: Darla Anderson, Joy Thye, and Bruce Gauley and Library Director Laura Urbanek. Board member Andy Oetker arrived at 7:08.
- II. Limited Additions to Agenda: none
- III. Public Input: None
- IV. Approve minutes from Sept. 4, 2019 meeting: The Roland Library Board minutes were read and reviewed. Andy Oetker made the motion to approve the minutes and Joy Thye seconded it. Passed 4-0.
- V. Approve September claims: The September claims were read and reviewed. Joy Thye made the motion to approve the list of claims. Andy Oetker seconded the motion. Passed 4-0.
- VI. Review September Statistics: The September statistics will be reviewed at our October meeting.
- VII. Director's Report: A. A traveling display of Health and Medicine History will be on display at the library Friday and Saturday October 25th -26th with a special presentation on Sunday evening at the library. B. Since four people are running for the three positions open on the Roland City Council, our library is organizing a public forum for the candidates to present their views.
- VIII. New Business A. Christmas Tree Lighting events: The details will be discussed at the October meeting
B. Job Descriptions: The job descriptions for our librarian, children's librarian and assistant librarian were discussed. Joy Thye made a motion to approve the descriptions as written. Darla Anderson 2nd the motion. Passed 4-0-0.
C. Library Survey: Library Survey was reviewed and the suggestion was made to be more specific about the questions on Library programming comment section.
D. Director Evaluation: The evaluation criteria will be sent out before the next meeting and we will discuss it at the October board meeting.
- IX. Old Business: None
- X. Dates to Remember: A. Next Board Meeting – Monday October 28th at 7 pm
B. Backyard Chickens Extension Program – Saturday, Oct. 12, 11 am
C. Monster Mash - October 31st on Beggar's Night.
- XI. Adjourn: Darla Anderson motioned that the meeting adjourn at 7:46 pm, Seconded by Andy Oetker. Passed 4-0.

Submitted by Joy Thye, Secretary