

Roland Board of Trustees Meeting
221 North Main, Roland, Iowa
Monday, Oct. 28 at 7:00

- I. The Roland Library Board meeting was called to order at 7:00 pm. The following Board members were present: Shauna Anthony, Joy Thye, and Bruce Gauley and Library Director Laura Urbanek. Board member Andy Oetker and Darla Anderson were absent.
- II. Limited Additions to Agenda: none
- III. Public Input: None
- IV. Approve minutes from Sept. 30, 2019 meeting: The Roland Library Board minutes were read and reviewed. Shauna Anthony made the motion to approve the minutes and Joy Thye seconded it. Passed 3-0.
- V. Approve September claims: The September claims were read and reviewed. Joy Thye made the motion to approve the list of claims. Shauna Anthony seconded the motion. Passed 3-0.
- VI. Review September Statistics:
- VII. Director's Report: Postponed
- VIII. New Business A. Linda Gauley reported on plans for Christmas Tree Lighting events on December 7th. There will be a planning meeting for the Tree Lighting event at the library at 6 pm on November 7th. Public input is welcome.
 - B. Library Survey: The Library Survey was reviewed and approved. It will be sent out to the public by email through City Hall with a one week window for responding. Results will then be compiled and taken into account when writing up a strategic plan.
 - C. Trustee Training: The Planning for Libraries chapter from the Trustee Handbook was read and discussed.
- IX. Old Business: None
- X. Dates to Remember: A. Next Board Meeting – Monday, November 25th at 7 pm
B. Candidates Forum – At the Library - Sunday, November 3rd at 7 pm
- XI. Adjourn: Joy Thye motioned that the meeting adjourn at 7:34 pm, Shauna Anthony seconded. Passed 3-0.

Submitted by Joy Thye, Secretary